

RULE 1



DON'T PROCEED WITHOUT PREPARATION

- Be qualified for the task
- Know your scope of work, hold points, and acceptance criteria
- Stop and ask for help if the task requires more expertise or additional workforce

RULE 2



USE THE CORRECT TOOLS AND MATERIALS

- Have the right tools for the job and use them correctly
- Use materials that are the correct standard, size, shape, and condition
- Inspect materials and equipment for defects prior to installation

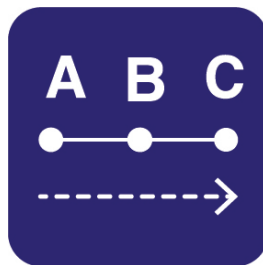
RULE 3



SHOW DUE CARE

- Do not be minimalistic or negligent in your efforts
- Protect existing or completed work from damage
- Store and handle equipment, tools, and materials as if they are your own

RULE 4



DON'T CUT CORNERS

- Follow contract specifications, drawings, and applicable quality standards
- Do not make assumptions and decisions solely based on past experience
- Clean up as you go

RULE 5



HAVE YOUR WORK INSPECTED

- Be aware of the type and timing of required inspections
- Review each task with your supervisor to prevent errors
- Inspect completed work before moving to the next task

DO IT RIGHT THE FIRST TIME